

CABINET

CORPORATE PERFORMANCE MONITORING SECOND QUARTER CORPORATE REPORT

9 December 2008

Report of Corporate Director (Finance and Performance)

PURPOSE OF REPORT			
To consider the information provided to the Corporate PRT meeting held on the 26 November 2008.			
Key Decision	<input type="checkbox"/>	Non-Key Decision	<input type="checkbox"/>
		Referral from Cabinet Member	<input checked="" type="checkbox"/>
Date Included in Forward Plan	N/A		
This report is public.			

RECOMMENDATIONS OF COUNCILLOR SUSAN CHARLES

- 1 That Cabinet consider the information provided to the Corporate PRT meeting held on the 26 November 2008 and the associated action plan that was developed as a result of consideration of that information.
- 2 That Cabinet consider whether they would wish to take any action as a result of considering the information contained within the PRT report and action plan.

1 INTRODUCTION

- 1.1 As part of the Council's overall Performance Management Framework, Cabinet Members are required to meet quarterly with relevant Service Heads and Corporate Directors to consider performance and finance issues relevant to their portfolio responsibilities. These meetings are referred to as Performance Review Team (PRT) meetings.
- 1.2 The outcome of each PRT meeting is an action plan setting out actions required as a result of consideration of that quarter's finance and performance information.
- 1.3 The following PRT meeting then considers that quarter's performance and the actions agreed from the previous quarter.

- 1.4 In addition to the above arrangements, a quarterly corporate PRT report is prepared which summarises the issues from each individual PRT together with a financial update on the Council's position at that quarter together with significant financial variances information.
- 1.5 All of this information is considered at a Corporate PRT meeting attended by the Cabinet member with portfolio responsibility for Performance, the Corporate Director (Finance and Performance) and the Heads of Financial Services and Corporate Strategy. A corporate action plan is then produced as a result of consideration of this information.
- 1.6 Until recently the Corporate PRT report and action plan were presented to the Budget and Performance Panel by the Cabinet member with responsibility for Performance.
- 1.7 Cabinet, at its meeting on the 2 September 2008, approved the recommendations of a report setting out amendments to the existing framework for Performance Management arrangements within the Council. (Min No 48 refers). One of those amendments was that the Cabinet member with responsibility for Performance would present the report to both Budget & Performance Panel and Cabinet. The intention of this amendment was to ensure that all members of Cabinet are kept up to date with progress on delivering the Council's key strategic priorities.

2 REPORT

2.1 In accordance with the recent decision of Cabinet attached to this report are:

- Corporate PRT report for the second quarter of 2008/09
- Action plans from individual PRT's for the second quarter of 2008/09
- Corporate action plan from the first quarter 2008/09
- Corporate Financial Monitoring Report for the second quarter 2008/09
- Treasury Management progress report for the second quarter 2008/09
- Corporate action plan for the second quarter 2008/09

3 DETAILS OF CONSULTATION

None – this reports sets out information on the Council performance during the second quarter of 2008/09

4 OPTIONS AND OPTIONS ANALYSIS (including risk assessment)

4.1 There is only one option for this report which is also the officer preferred option. That is :-

To consider whether any action is required by Cabinet as a result of consideration of the information contained within the report.

RELATIONSHIP TO POLICY FRAMEWORK

The Corporate PRT report forms part of the Council's overall Performance Management Framework

CONCLUSION OF IMPACT ASSESSMENT

(including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

None

FINANCIAL IMPLICATIONS

Financial implications are set out within the attachments to the report

SECTION 151 OFFICER'S COMMENTS

The Section 151 Officer has been consulted and has no comment to add.

LEGAL IMPLICATIONS

There are no legal implications arising as a result of this report

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no comments to add.

BACKGROUND PAPERS

None

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